



Volunteer Committee Descriptions

Age Requirements

Upon reviewing the committee selections for 2009, please be aware that some committees do have a minimum age requirement.

Shifts Required / Explanation

In general, volunteers are asked to complete a minimum of three (4-6 hour) shifts in order to participate as a volunteer and to qualify for the free round of golf at the Daniel Island Club. Some volunteer committees will require four shifts, please consult the requirement section to see if four shifts are required.

AM / PM Shifts

Most committees will have an AM and PM shift. **HOWEVER**, some committees are not asked to report until later in the day so the first shift may not be an actual AM shift. Each shift is estimated to be 4 – 6 hours depending on the committee. The volunteer chairpersons will designate shift times for their committees.

Admissions / Will Call

This committee will be responsible for the sale of tickets and badges, checking for credentials of spectators as they enter the gates as well as serve as the distribution center for credentials left for guests of players, officials and VIPs. Volunteers in this committee will also serve as greeters/ ambassadors for the tournament as spectators enter the event and may be asked to hand out pairing sheets.

Volunteer Requirements:

- No specific requirements

Days Needed – Monday October 19th – Sunday, October 25th

Cart Shuttles

This committee will be responsible for shuttling volunteers out to their assignments on course as well as picking volunteers up at the end of play. This committee will use carts and tournament vehicles to move volunteers. This committee will also be asked to assist in transporting volunteers during any shift changes, facilitate any special needs of the tournament and assist with the delivery of food/water to the volunteers on course throughout the day.

Volunteer Requirements:

- Volunteers must be at least 21 years of age to serve on this committee

Days Needed – Monday, October 19th – Sunday, October 25th

Caddie Services

Volunteers in this committee will assist the caddie master in the caddie tent. Volunteers will be asked to assist with caddie registration, towel distribution, food and beverage distribution and all other needs relating to the caddies for the event.

Volunteer Requirements:

- No requirements necessary

Days Needed - Sunday, October 18th – Sunday, October 25th

Hospitality

This committee is responsible for assisting the tournament headquarters and official sponsors in greeting and welcoming guests to each individual sponsor location and/or event. Volunteers in this committee will assist in checking credentials in the VIP areas and making sure sponsors and guests have everything they need in corporate hospitality areas.

Volunteer Requirements:

- No specific requirements

Days Needed – Tuesday, October 20th – Sunday, October 25th

Information

This committee is responsible for the management of the spectator information booth(s) on site. Volunteers in this committee will complete a training course and be issued an information manual as to better inform them of up to date Tournament Information. Volunteers will staff the booth(s) and be available to answer questions for general spectators.

Volunteer Requirements –

- No specific requirements

Days Needed – Monday, October 19th – Sunday, October 25th

Marshals

The Marshals committee is responsible for enforcing crowd control during the tournament, ensuring players safe and easy access from hole to hole and to signal the gallery for quiet as players address the ball to make their shot. Marshals will be asked to attend volunteer training before the event. Marshals are assigned to all 18 holes to insure proper coverage.

Volunteer Requirements:

- No specific requirements

Days Needed – Monday, October 19th – Sunday, October 25th

Media

The Media committee works with the Nationwide PGA Tour Media Officials to assist in the operation of the media center. This committee will help organize the interviews with the players, work with television and newspaper reporters and serve as a general help to the people working in the media center among other responsibilities.

Volunteer Requirements:

- No specific requirements

Days Needed – Monday, October 19th – Sunday, October 25th

Office Administration

This committee serves as the hub of information during the event. This committee will work in the tournament office prior to and during the event. The responsibilities will include, but not limited to, directing phone calls, assisting with mailings, fielding

spectator, volunteer and player questions and assisting the tournament staff in other general areas. Volunteers may be needed during the week prior to the event as well.

Volunteer Requirements:

- Volunteers are required to serve in an office setting

Days Needed – Monday, October 19th – Sunday, October 25th

Operations

This committee will assist with the needs of tournament operations. Volunteers will assist the tournament operations staff in the set up of the course prior to the event as well as the break down after the event. Volunteers will work during the week of the event to address any operational needs on site.

Volunteer Requirements:

- Volunteers preferred who enjoy working outside and getting dirty

Days Needed – Monday, October 12th – Monday, October 26th

Parking

Volunteers in this committee will be asked to assist the tournament staff in the parking areas for the event. Volunteers will help staff and manage various lots during the event.

Volunteer Requirements:

- Volunteers must be able to work outside

Days Needed – Monday, October 19th – Sunday, October 25th

Player Relations

This committee will register the Nationwide PGA contestants. After registration is complete, this committee will transform into a player services committee that will provide concierge services for the contestants.

Volunteer Requirements:

- Volunteers must be 21 years of age to serve on this committee

Days Needed – Sunday, October 18th – Sunday, October 25th

Player Shuttles – On Course

This committee will be responsible for operating the on-course player shuttles moving players/officials to different locations on the course. These locations are determined by the Nationwide PGA Tour Staff This committee will utilize golf carts.

Volunteer Requirements:

- Volunteers must be at least 21 years of age to serve on this committee

Days Needed – Monday, October 19th – Sunday, October 25th

Practice Range

Volunteers will prepare and staff the practice range as well as the chipping and putting areas. In addition, volunteers will pick-up, clean and re-distribute the golf balls, place signs by participants and provide overall marshal services for the areas mentioned above. Volunteers will also be asked to assist the caddie master on the range with specific duties.

Volunteer Requirements:

- This position requires you to be on your feet the entire shift

Days Needed – Monday, October 19th – Sunday, October 25th

Pro-Am

This committee will assist with amateur registration, gift bag assembly and distribution prior to play in addition to assisting at the pairings party and awards' parties. There will be two Pro-Am days: Tuesday, October 20th and Wednesday, October 21st.

Volunteer Requirements:

- No specific requirements

Days Needed – Sunday, October 18th – Wednesday, October 21st

Scoring Central

Volunteers in this committee will work with the Nationwide PGA Tour Staff inside the communication center that ties the Nationwide Rules Officials, volunteer organization and the internet site together for scoring of the tournament. Volunteers will staff scoring central and confirm scores and the reporting of scores during the event.

Volunteer Requirements:

- Computer experience preferred
- Golf knowledge is necessary

Days Needed – Tuesday, October 20th – Sunday, October 25th

Scoring Tents / Runners

Volunteers will staff the scoring tents and verify scorecards of players and walking scorers on Hole 9 and Hole 18 and deliver scorecards to scoring central via the runners.

Volunteer Requirements:

- Golf knowledge is preferred

Days Needed – Thursday, October 22nd – Sunday, October 25th

Standard Bearers

This committee is responsible for carrying a light-weight sign with each group of Nationwide players that is visible to spectators on the course. These signs contain the scores of the group and the walking scorer with the group will communicate to the standard bearer what score needs to be placed on the board after each hole.

Volunteer Requirements:

- Volunteers are needed that can walk and carry a sign for 18 holes in all types of weather conditions
- The signs weigh approximately 10 – 15 pounds

Days Needed – Thursday, October 22nd – Sunday, October 25th

Television

This committee will assist television crews on site with the coverage of the event. Volunteers are needed to assist with carrying cameras and television equipment, shuttling camera operators, walking with particular groups and other duties and insuring proper television coverage of the event.

Volunteer Requirements:

- Volunteers must be physically capable of carrying a 6 ft. microphone and walking the course

Days Needed – Wednesday, October 21st – Sunday, October 25th

Transportation

This committee is responsible for the pick-up and drop-off of the players and their families throughout the course of the week. Committee members receive inventory and control of the courtesy cars, meet players, officials and designated guests at the airport and assist them with their transportation needs. The largest need in this committee falls at the beginning and end of the tournament week. Volunteers are also needed on the Monday after the event to assist with player returns to the airport.

Volunteer Requirements:

- Volunteers must be at least 25 years of age to serve on this committee
- Volunteers must be licensed drivers

Days Needed – Saturday, October 17th – Monday, October 26th

Volunteer Services

This committee is responsible for servicing the needs of the volunteers throughout the week. Volunteers in this committee will assist with volunteer uniform distribution prior to tournament week, volunteer check-in at the tent, distribution of lunch, photography of volunteers in action, implementing volunteer trivia contests and overall volunteer assistance in other areas as well.

Volunteer Requirements:

- No specific requirements

Days Needed – Monday, October 19th – Sunday, October 25th

Walking Scorers

These volunteers must be available to work an entire round and walk 18 holes wearing a fanny pack with a palm pilot, data radio, battery pack and voice radio with his/her assigned contestant. A thorough knowledge of golf is necessary for this position as scoring includes recording statistic.

Volunteer Requirements:

- Volunteers must work a minimum of **FOUR** shifts which includes the Pro-Am on Wednesday
- Volunteers must be at least 21 years of age to serve on this committee
- Golf knowledge is necessary
- Volunteers should be able to walk 18 holes in all kinds of weather and conditions of play
- Volunteers must attend the tournament training class or make arrangements to be trained by the Walking Scorer Chairperson

Days Needed – Tuesday, October 20th – Sunday, October 25th

Water and Ice Distribution

This committee will also work directly with each volunteer group to ensure that they are fully stocked with beverages. This committee will be assigned areas to stock water such as on-course, EMS, caddie tent, physical therapy trailer, locker room, and other areas needing water and ice.

Volunteer Requirements:

- Volunteers must be at least 21 years of age to serve on this committee

Days Needed – Sunday, October 18th – Sunday, October 25th