



2008 Melwood Prince George's County Open

Volunteer Application & Job Descriptions

May 19-25, 2008

Last Name _____ First Name _____ Phone _____ Cell _____

Address _____ City _____ State _____ Zip _____ Email Address-Please Provide _____

Returning Volunteer? ___ Y ___ N Years Experience _____ Would you like to house a professional golfer? ___ Y ___ N

\$35.00 Volunteer Fee includes:

- Uniform shirt with tournament logo (to be worn with khaki shorts, pants or skirt)
- Uniform hat with tournament logo
- Meal each day worked
- Two weekly grounds passes
- Volunteer Appreciation Party

Why is there a fee for my volunteer uniform?

Your payment helps offset a small portion of the actual cost so that the tournament charity, Melwood, will benefit as much as possible. Volunteer fees are standard practice for all PGA Tour events.

Area of Preference: *Brief descriptions and applicable dates attached.*

1st selection (from list) _____

2nd selection (from list) _____

3rd selection (from list) _____

Schedule: Please indicate times/days you would like volunteer. **We ask that you work a minimum of two shifts.**

Please make sure the day(s) and times match the job requested. SEE details under "Volunteer Job Descriptions".

See Job Descriptions for Specific Times	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM Shift							
PM Shift							

Shirt Size: (Mark size and type) SIZE: ___ S ___ M ___ L ___ XL ___ XXL

TYPE: ___ Womens ___ Mens

Emergency Contact _____

Relationship to applicant _____

Home Phone _____

Work/Cell Phone _____

Please send check payable to Melwood with this completed and signed form to:

Nationwide Tour Tournament Office
5606 Dower House Road
Upper Marlboro, MD 20772

Please Note: You will receive a confirmation notice for volunteering once completed application and fee have been received.

For questions please call: 301-218-2495
 www.melwood.org

I have read the volunteer information material and understand and accept my obligation as a volunteer. I understand that the OPEN, its sponsors, the Country Club at Woodmore and people connected with this event are not responsible for any injuries which I may suffer while taking part in this event or as a result thereof. In this connection, I waive any claim for damages to my person or property.

 Participant Signature

 Date

 If under 18, Parent or Guardian Signature

OFFICE USE ONLY

RECEIVED: _____ PAID: _____ SCHEDULED: _____

Volunteer Job Descriptions

Listed below are the Volunteer positions with an explanation of the responsibilities, days and time required.

Please double check the duties, day and time correspond with your availability.

Marshal

Days Needed: Thur, Fri, Sat, Sun

Shift Times: Morning: 7a – 12:30p Afternoon: 12:30p – 6p (The Marshal Chairman will contact you with your appropriate time of arrival.)

The marshal's responsibilities consist of providing control over the gallery, ball spotting, rope and gate maintenance for every hole. **This is a standing and limited walking position. Volunteers may bring a folding chair. This position requires knowledge of golf.**

Walking Scorer

Days Needed: Thur, Fri, Sat, Sun

Shift Times: Morning tee times are 7:15 to 9:15. Afternoon tee times are 12:30 to 2:30. Expect to work approximately 5 to 5.5 hour shifts. (The Walking Scorer Chairman will contact you with your appropriate time of arrival.)

Walking Scorers must be available to work an entire round and walk entire 18 holes wearing a provided fanny pack with a palm pilot, radio, battery pack, and voice radio with his/her assigned contestant. **This position requires approximately 45 minutes of training prior to the tournament. You will be notified of training sessions 1 month before the tournament. This is a physical position, must be able to walk 18 holes. *This position works with the Standard Bearer, and is a great position to team up with a friend or family member.***

Standard Bearer

Days Needed: Thur, Fri, Sat, Sun

Shift Times: Morning tee times are 7:15 to 9:15. Afternoon tee times are 12:30 to 2:30. Expect to work approximately 5 to 5.5 hour shifts. (The Standard Bearer Chairman will contact you with your appropriate time of arrival.)

This is considered a "physical" position, as you will carry a sign for an entire round of golf. You will be inside the ropes, with the players. **This is a physical position, must be able to walk 18 holes carrying a sign. *This position works with the Walking Scorer, and is a great position to team up with a friend or family member.***

Player Shuttle Committee

Days Needed: Mon, Tue, Wed, Thur, Fri, Sat, Sun

Shift Times: Morning: 7a – 12:30p Afternoon: 12:30p – 6p

Transport golf professionals to and from the Tournament. Courtesy car provided. **Must be at least 18 yrs of age with a valid drivers license.**

Tournament Transportation

Days Needed: Thur, Fri, Sat, Sun

Shift Times: Morning: 7a – 12:30p Afternoon 12:30p – 6p

This position includes, but is not limited to, controlling traffic going in and out of the official designated parking lots, directing traffic, parking vehicles, monitoring parking lots and transporting volunteers to and from the Volunteer Tent. **Must be at least 18 yrs of age with valid drivers license.**

Scoring Central

Days Needed: This position requires availability each day of the tournament, (Thur, Fri, Sat, Sun)

Shift Times: Approximately 7am to 5:30pm

The inside communication center that ties the PGA Rules Officials, volunteer organization and the PGAtour.com Internet site together for scoring of the tournament. Computer experience necessary. **This position requires training prior to the tournament. You will be notified of training sessions 1 month before the tournament.**

Clubhouse Monitors – Chairman Needed

Days Needed: Mon, Tue, Wed, Thur, Fri, Sat, Sun

Shift Times: Morning 7a – 12:30p Afternoon 12:30p – 6p

This position will monitor the Clubhouse to check proper credentials of professionals & fans entering the clubhouse and dining areas. **This position is stationary and does not require much walking.**

Sky Box Monitors

Days Needed: Thur, Fri, Sat, Sun

Shift Times: Morning: 9a – 1p Afternoon: 1p – 6p

This position will monitor the Bleachers on the 18th hole and the Sky Boxes to check proper credentials of fans entering the venues. **This position is stationary and does not require much walking.**

Electronic Scoreboard Set Up and Breakdown

Days Needed: Mon, Sun

Shift Times: Mon: 6am to 1pm, Sun: 4-8:30pm

This position is very physical. You will assist the PGA Tour Officials in set up and take down of the Electronic Scoreboards out on the course. **This position does NOT require a uniform and therefore the Volunteer Fee is waived.**